

Grattan Township
12050 Old Belding Road N.E., Belding, MI 48809
616-691-8450 Fax 616 691-8804

Sign Permit Application

Date: _____ Fee: \$50.00

Applicant Name: _____

Applicant Address: _____ Telephone: _____

_____, _____

Land Owner: _____

Owner's Address: _____ Telephone: _____

_____, _____

Parcel Number: 4 1- ____ - ____ - ____ - ____

Required Attachments to this Application Per Article 16 Section 16.10:

- Location of the building, structure or lot to which or upon which the sign is to be attached or erected
- Position of the sign in relation to nearby buildings, structures, signs or billboards. A scaled drawing containing such information shall be submitted.
- Two blueprints or ink drawings of the plans and specifications and the method of construction and attachment to a structure or ground.
- A copy of the stress sheets and calculations showing that the structure is designed for dead load and wind pressure in any direction of not less than 30 pounds per square foot.
- Name of the person, firm or corporation erecting the sign.
- Written consent of the owner of the structure or land upon which the sign is to be erected.
- Any required electrical permit.
- A certificate of insurance certifying that the applicant is insured against casualties to persons or property arising out of the erection, maintenance, repair and replacement of the sign. Refer to Section 16.10.G for insurance amounts.
- Payment of appropriate fee.
- Prior to submission of the application to the Zoning Administrator, the application for a sign erection permit shall be submitted to the Electrical Inspector if the sign is to be illuminated.
- Each sign erected shall have painted in a conspicuous place thereon, in letters not less than one inch in height, the date of erection, the permit number and the voltage of any electrical apparatus used in connection with it.

Sign Owner's Signature: _____

Zoning Administrator : Approval: _____ Non-Approval: _____

Date: _____

Reason for denial: _____