

GRATTAN TOWNSHIP BOARD

Regular Meeting of August 13, 2007

12050 Old Belding Road

Call to Order/Roll Call

Supervisor Frank Force called meeting to order at 7:00 p.m.

The Pledge of Allegiance followed

Board Members Present

Supervisor Frank Force , Clerk Jim Fues , Treasurer Sabrina Freeman , Trustee Paul Knoerl and Trustee Dennis Heffron

Board Members Absent - None

Approval of Agenda

D. Heffron moved and P. Knoerl supported to approve the agenda as amended. All Ayes

Officers Report

July 9, 2007 Regular Meeting Minutes

P. Knoerl moved and D. Heffron supported to approve the July 9, 2007 Regular meeting minutes as amended. All Ayes

Budget Amendments

J. Fues moved and D. Heffron supported to approve Budget Amendments for FY2007-08 for Fund Balances Carry forward for Big Pine Island Weed \$-5,611, Big Crooked Lake Weed \$-2,735, Cowan Lake Weed \$-1,342 and Round Lake Weed \$-389. All Ayes

Accounts Payable

J. Fues moved and S. Freeman supported to approve the accounts payable in amount of

\$36,143.56 (Check # 31363 - 31397) All Ayes

Consent Agenda

J. Fues moved and D. Heffron supported to approve the Consent Agenda. All Ayes

Public Comments

Resident David Benson shared with the board about his concern regarding the danger of speeding motor vehicles on the section of Woodland Park where it turns from pavement to gravel. He noted that many young children are in this area. He asked the board if they could look into putting up a sign that would encourage vehicles to slow down. Supervisor Frank Force will contact the county regarding this issue.

Department Reports

Fire Department

For the month of July, 2007 there were 2 fires, 15 medicals, 2 trainings, 2 meetings and 8 non fires totaling 29.

Fire Administration Safety Committee

Supervisor F. Force reported that topics discussed were use of fire station building, school crossing and Fire Department meetings.

Zoning Officer Report

Supervisor F. Force submitted a current summary complaint document.

Safety Board of Appeals

No meeting

Sewer Report

Supervisor F. Force reported that the electrical upgrade is finished.

Planning Commission

(See minutes dated August 1, 2007)

Zoning Board of Appeals

No Meeting

Building Department Monthly Report for July 2007

The building department issued 9 building permits, 6 electrical permits, 6 mechanical permits and 4 plumbing permits.

Old Business

PDR Update

Trustee D. Heffron reported that the Seif farm will be finalized by September.

Fertilizer Ordinance

Board discussed lake maps and boundaries that would be affected by the Fertilizer Ordinance. More information on drainage areas is required before completion of maps can be done.

New Business

P. Knoerl moved and J. Fues supported to convene to a closed session at 7:35 pm for discussion of a legal document regarding a lawsuit. Roll Call: J. Fues-yes, S. Freeman-yes, F. Force-yes, P. Knoerl-yes, D. Heffron-yes. 5-ayes, -0-nays

P. Knoerl moved and D. Heffron supported to reconvene to the open meeting at 8:15 pm .

F. Force moved and D. Heffron supported to notify applicant to redesign site plan and reapply to the Zoning Administrator with a suggestion to move the garage to the South side of the house.

Roll Call: P. Knoerl-yes, D. Heffron-yes, S. Freeman-yes, J. Fues-yes, F. Force-yes .

5-ayes, 0-nays.

Nominate New Planning Comm. Member

F. Force moved and P. Knoerl supported to nominate Shari Miller for the open position on the Planning Commission . Roll Call: S. Freeman - yes, J. Fues-yes, F. Force-yes, P. Knoerl-yes, D. Heffron-yes. 5-ayes, 0-nays

POW/MIA Recognition Day

F. Force moved and P. Knoerl supported to make September 21, 2007 as POW/MIA Recognition Day. All Ayes

Fire Department Building Use Policy

F. Force moved and D. Heffron supported to adopt the Grattan Fire Station Use Policy with recommended changes. All Ayes

Annual Surveillance Fee

F. Force moved and J. Fues supported to approve the resolution establishing annual surveillance fee for removal of natural resources. The annual surveillance fee shall be .5 cents per cubic yard. Clerk Jim Fues noted that a larger escrow based on the given size of project may be required. Roll Call: D. Heffron-yes. P. Knoerl-yes, F. Force-yes, J. Fues-yes, S. Freeman-yes. 5-ayes, 0-nays

Sign Permits

The Board agreed the Sign Permit Application fee to be \$50.00.

Amend Civil Citation Ordinance

F. Force moved and D. Heffron supported to accept the proposed ordinance amendment which would amend Grattan Township Ordinance No. 95-29, covering the issuance of municipal civil infraction citations, for violations of Township ordinances. This amendment allows the Zoning Enforcement officer to issue citations. Roll Call: D. Heffron-yes, S. Freeman-yes, F. Force-yes, J. Fues-yes, P. Knoerl-yes. 5-ayes, 0-nays

Amended Application Forms

F. Force moved and P. Knoerl supported to accept the amended applications for the Zoning Board of Appeals, Planning Application (Escrow: minimum \$1,500.00), Private Road Construction Permit, Sign Permit Application (\$50.00 fee) and Land Division / Combination Application (\$50.00 plus \$50.00 per new parcel created). All Ayes

Suggested Fee Changes

J. Fues moved and D. Heffron supported to adopt resolution to amend prices as identified amending resolution number 07-008.(Zoning Ordinance will be \$25 and Zoning Ordinance plus regulatory Ordinances will be \$50) Township Maps (\$3.00). Roll Call: S. Freeman-yes, J. Fues-yes, F. Force-yes, D. Heffron-yes, P. Knoerl-yes. 5-ayes, 0-nays

Web Master Hours

Discussion occurred regarding paying the Web Administrator for hours taking photos of events within the Township for the web site. The Board was in agreement that this wage should be paid. A budget amendment might be needed in the future months to cover this payment.

Decibel Readings

Supervisor F. Force submitted a Grattan Raceway Decibel Readings. This was a discussion topic and board agreed to submit decibel readings to the Planning Commission for their review.

Land Division-Ratigan Lake

F. Force moved and P. Knoerl supported to allow the land division of Parcel # 41-12-31-302-024 into two parcels, based on requirements of deeded access to Lot #13.

Roll Call: P. Knoerl-yes, D. Heffron-yes, F. Force-yes, S. Freeman-yes, J. Fues-yes. 5-ayes , 0-nays

High Pressure Well at Fire Station

F. Force moved and P. Knoerl supported that the Board approve the processing and the implementation of the CDBG Grant allocation for the installation of an 8-inch high-pressured well for the Grattan Township fire department. All Ayes

Senior Hall Expansion

Supervisor F. Force informed the Board that the second phase of the CDBG grant was approved for the Senior Hall Expansion. This was a topic with discussion of many options available. Trustee P. Knoerl recommended getting a bid spec for the building, facility and equipment. Board approved Dianna Force to pursue other revenues of grant money for the equipment needed for the kitchen.

Board Member Communications

Veterans Memorial Update

Dianna Force gave an update on the Veterans Memorial Wall. She informed the board that the funds are secured to erect the wall.

Meeting Dates

August 27, 2007 Alternate Board Meeting

September 10, 2007 Next Regular Board Meeting

Adjournment

Meeting adjourned at 9:45 p.m.

Jim Fues, Township Clerk Date

Franklin J. Force, Township Supervisor Date

Recording Secretary,

Monica Burt