

GRATTAN TOWNSHIP BOARD
Regular Meeting of February 12, 2007
12050 Old Belding Road

Call to Order/Roll Call

Supervisor Frank Force called meeting to order at 7:00 p.m.
The Pledge of Allegiance followed

Board Members Present

Supervisor Frank Force, Clerk Jim Fues, Trustee Dennis Heffron and Trustee Paul Knoerl

Board Members Absent - Treasurer Sabrina Freeman, excused

Approval of Agenda

J. Fues moved and D. Heffron supported to approve agenda as amended. **All Ayes**

Officers Report

January 8, 2007 Regular Board Meeting Minutes

J. Fues moved and P. Knoerl supported to approve the January 8, 2007 regular board meeting minutes as amended. **All Ayes**

January 16, 2007 Budget Workshop #1 Minutes

P. Knoerl moved and J. Fues supported to approve the January 16, 2007 Budget Workshop # 1 meeting minutes as amended. **All Ayes**

January 29, 2007 Budget Workshop #2 Minutes

F. Force moved and J. Fues supported to approve the January 29, 2007 Budget Workshop #2 meeting minutes as amended. **All Ayes**

February 8, 2007 Special Meeting Minutes

J. Fues moved and P. Knoerl supported to approve the February 8, 2007 Special Meeting Minutes as written. **All Ayes**

Accounts Payable

J. Fues moved and F. Force supported to approve the accounts payable in amount of \$37,609.75 (Check # 30922 - 30946) **All Ayes**

Consent Agenda

F. Force moved and D. Heffron supported to approve the Consent Agenda. **All Ayes**

Draft: 02/17/07
Approved: 3/12/07

Public Comments

No public comments

Fire Administration Safety Committee

F. Force reported that discussion was Homeland Security Grant request for 2007, Fire Department budget and the purchase of a new ice sled for lake rescues.

Zoning Officer Report

Mr. Grile will appear in court on February 26, 2007 at 9:00 am regarding the Parnell Store sign. Mr. Osmolinski has conformed to most of the violations with exception of moving his fence. Township will be placing a lien on his property taxes to collect \$1,875 owed to the Township, per the court's verdict.

Safety Board of Appeals

No Meeting

Sewer Report

F. Force reported that the Helder v Grattan Township lawsuit was dismissed.

Planning Commission

(See Planning Commission Minutes Dated February 7, 2007)

Zoning Board of Appeals

No Meeting

Building Department Monthly Report for January 2007

Issued 7 building permits. There were 5 Electric permits, 6 Mechanical permits and 2 Plumbing permits issued.

Old Business

PDR Update

Trustee D. Heffron reported the new application cycle for farms would begin in March 2007. Funds are limited this year. There are concerns about Kent County needing to allocate some county funding for this program.

Trustee D. Heffron also noted there would be a fundraiser March 1, 2007 sponsored by the Kent County Farmland Preservation organization. Proceeds will go toward funding PDR.

Barn Demolition

Board reviewed bids received for demolition of barn on the Township sewer property at Heffron and Lincoln Lake Road. The board decided to request updated bids from all bidders separating barn demolition and removal of concrete and foundation.

Draft: 02/17/07

Approved: 3/12/07

New Business

Migrant Housing and Land Leases

Board reviewed drafts of leases for coming year. Prior contracts need reviewed to verify contract dates, maintenance and rates. Bids will go out to at least three bidders and bid request will be posted on Township office doors. More on this topic will be discussed at the next board meeting.

Consumers Option Extension

D. Heffron moved and P. Knoerl supported to approve the option extension to Consumers Energy expiring on May 31, 2007. **Roll Call: 4-Ayes, 0-Nays**

Cable TV Programming Policy

P. Knoerl moved and D. Heffron supported to adopt the use of the Grattan Township Cable TV Programming Policy & Procedures. **All Ayes**

Staff Wages

P. Knoerl moved and J. Fues supported the approval of \$11.50 per hour effective April 1, 2007 for all Township and Fire Department office administration staff. This includes back up person, cable TV administrator and Fire Department office administrator. **All Ayes**

Wetland Permit

Board reviewed "after the fact" DEQ permit to resident concerning the placement of a septic line underneath a riverbed stream. Resident did not apply for permits from Township, nor DEQ, prior to installing line. Board decided to cite Mr. Fuller for an infraction of the Township Wetland Ordinance and require him to make an application to the Wetland Review Board for approval of the site/line.

Budget Review

Board reviewed the draft budget. Due to limited revenue, the draft had no monies allocated for road construction/maintenance and no PDR funding. Trustee D. Heffron suggested that monies be put into the PDR funding. Trustee P. Knoerl noted that the voters defeated Headlee Restoration millage request last August that would have funded these items. After discussion, the board decided to allocate \$10,000.00 for PDR funding next fiscal year. Funding would come from General Fund reserves.

Department heads need to complete estimates for office supplies, computer support, education, and dues and membership.

Salary Resolutions

J. Fues moved and P. Knoerl supported to renew the Supervisor Salary for \$17,500 per year per Resolution 07-004. **Roll Call: 4-Ayes, 0-Nays**

J. Fues moved and P. Knoerl supported to renew the Treasurer Salary for \$17,500 per year per Resolution 07-003. **Roll Call: 4-Ayes, 0-Nays**

Draft: 02/17/07
Approved: 3/12/07

J. Fues moved and P. Knoerl supported to renew the Clerk Salary at \$17,500 per year per Resolution 07-002. **Roll Call: 4-Ayes, 0-Nays**

J. Fues moved and P. Knoerl supported to renew the Trustee Salary for \$3,500 per year per Resolution 07-005. **Roll Call: 4-Ayes, 0-Nays**

Mileage Resolutions

J. Fues moved and P. Knoerl supported to adopt Resolution 07-006 authorizing mileage rate to increase to 48.5 cents per mile for the fiscal year 2007/2008.

Roll Call: 4-Ayes, 0-Nays

Resolution Closing Old Belding Road on Memorial Day

J. Fues moved and P. Knoerl supported to adopt Resolution 07-007 for closing Old Belding Road on Memorial Day May 28, 2007 between the hours of 10:30 am to 12:30 pm. **Roll Call: 4-Ayes, 0-Nays**

Grattan Township Employee Handbook and Policies/Procedures Manual

Trustee P. Knoerl noted that drafts have been circulated to all Board members. Minor additions required and then review by legal can take place. Clerk J. Fues to explore legal firms to review draft. Manual will then be approved at a March Board meeting. This will be the first employee manual Grattan Township has ever had.

Board Member Communications

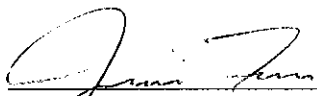
February 14, 2007 Administration Board Meeting at 10:00 am
February 17, 2007 Appreciation Dinner at 7:00 pm

Meeting Dates

February 26, 2007 Final Budget Review at 7:00 pm
March 12, 2007 Regular Board Meeting at 7:00 pm
March 26, 2007 Public Hearing of Budget 7:00 pm

Adjournment

Meeting adjourned at 8:55 p.m.



Jim Fues, Township Clerk

3-31-07
Date



Franklin J. Force, Township Supervisor

3-20-07
Date

Recording Secretary,

Draft: 02/17/07
Approved: 3/12/07

Monica Burt