

GRATTAN TOWNSHIP BOARD
Special Meeting of November 23, 2009

1. Call to Order

Township Supervisor Frank Force called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

F. Force led the Pledge of Allegiance.

3. Roll Call

Members present: Supervisor F. Force, Treasurer Sabrina Freeman, Clerk J. Fues, and Trustee P. Knoerl. Members absent: Trustee D. Heffron (excused).

4. Approval of the Agenda

J. Fues moved and S. Freeman seconded to approve the agenda as presented. All ayes. The motion carried.

5. Hearing of the Public

There were no public comments.

6. New Business

Accounts Payable

J. Fues moved and P. Knoerl seconded to approve accounts payable in the amount of \$18,815.08 (checks 32983-33020 inclusive). Roll call: All ayes. The motion carried.

Appropriations Resolution (L4029)

J. Fues moved and P. Knoerl seconded to approve resolution ~~09-01~~ **09-021** (establishing Township property tax rated for 2009) as presented. Roll call: All ayes. The motion carried.

2010 Calendar

P. Knoerl moved and J. Fues seconded to approve the 2010 calendar as printed. All ayes. The motion carried.

Bid Opening and Selection for Remote Receptacle

J. Fues said the Township received one bid for installation of a remote receptacle at 11191 Woodland Park Dr. Before opening, he showed all in attendance that the bid was sealed. J. Fues said liability insurance was included with the bid. Grandtech submitted a bid in the amount of \$3750.00.

Draft: 11/24/09

Approved: 12/14/09

J. Fues moved and P. Knoerl seconded to accept Grandtech's bid of \$3750.00 to install a receptacle at 11191 Woodland Park Dr. Roll call: All ayes. The motion carried.

Bid Opening and Selection for Access Road Upgrade

J. Fues said the Township received 5 bids for upgrading the access road at 11191 Woodland Park Dr. He showed all in attendance that all bids were sealed before opening the bids.

Johnson Excavating submitted a bid in the amount of \$2080.00. Liability insurance was provided with this bid.

Halls Trucking submitted a bid in the amount of \$3450.00. Liability insurance was provided with this bid.

Anderson Excavating submitted a bid in the amount of \$2698.80. Liability insurance was provided with this bid.

Lillie Digging and Dozing submitted a bid in the amount of \$1400.00. Liability insurance was provided with this bid.

Cannonsburg Sand and Gravel submitted a bid with no liability insurance. It was noted that bids submitted without proof of liability insurance would not be considered.

J. Fues read the bid request out loud.

P. Knoerl moved and J. Fues seconded to award the bid to Lillie Digging and Dozing in the amount of \$1400.00. Roll call: All ayes. The motion carried.

Bid Opening and Review for Engineering Firm (Irrigation Upgrade)

Chad Sosnowski, Prein and Newhof, asked how the decision to award the bid will be made. F. Force said all bid information will be entered into a spreadsheet for review by the Board and Sewer Advisory Committee. C. Sosnowski asked if the Sewer Advisory Committee or the Township Board will make the final decision. F. Force said the Sewer Advisory Committee will review and offer advice to the Township Board who will make the final decision on awarding the bid. There was discussion about this process. It was agreed to schedule a Sewer Advisory Committee meeting prior to the December 14, 2009 Township Board meeting.

Jim Vander Ploeg asked if a firm could upgrade their bid if they have not included all the criteria requested. C. Sosnowski disagreed with that noting bidders would then have knowledge of all bid amounts submitted.

J. Fues said the Township received 4 bids and showed all in attendance that all bids were sealed before opening the bids.

Draft: 11/24/09

Approved: 12/14/09

Williams and Works submitted a bid in the amount of \$20,732.00.

Progressive AE submitted a bid in the amount of \$52,400.00.

Prein and Newhof submitted a bid in the amount of \$40,474.00.

OMM Engineering submitted a bid in the amount of \$41,000.00.

J. Fues said he will review the bids to make sure all information is included in each bid. He will enter all bid information into a spreadsheet based on the criteria requested. That spreadsheet will be available tomorrow to Sewer Advisory Committee members, Township Board members and the public. Bids will be reviewed at the December 14, 2009 Board meeting. Board members will award the bid at that meeting.

7. Adjournment

There being no further business, F. Force declared the meeting adjourned at 7:28 p.m.

Jim Fues, Township Clerk

Date

Franklin J. Force, Township Supervisor

Date

Diane Timmons
Recording Secretary