

Draft: 04/28/06

Approved:

GRATTAN TOWNSHIP
FIRE ADMINISTRATIVE & SAFETY COMMITTEE
Regular Meeting of April 26, 2006
Old Fire Station

Call to Order - Chairman Scott Vaughan called meeting to order at 7:02 p.m.
The Pledge of Allegiance followed.

Members Present - Scott Vaughan, Paul Knoerl, Gloria Burns, Kurt Faasen and alternate Shari Miller. Members of the Fire Department were also present, as was Fire Chief Lou Kirkbride, Supervisor Frank Force and Jenny Kenny.

Members Absent - Steve Christians

Grattan Township Fire Department Monthly Report - Scott Vaughan read the monthly report to the FASC. Ken reported that Firefighter dress shirts are ordered and will be here next week.

Fire Administrative Safety Committee Minutes

March 28, 2006 Fire Administrative and Safety Committee Special Meeting Minutes
P. Knoerl moved and G. Burns supported to approve the March 28, 2006 FASC Special Meeting minutes as read. All Ayes **Motion Carried**

March 29, 2006 Fire Administrative and Safety Committee Meeting Minutes
G. Burns moved and P. Knoerl supported to approve the March 29, 2006 FASC minutes as amended. All Ayes **Motion Carried**

Hearing of the Public – None

Old Business

Fire Station Project

- Frank Force reported on Inspection Tour #9 (See attached inspection dated April 26, 2006)
- Air Hose Reels – it was decided to get a change order from TBS to install (2) air hose reels. Others hose reels will be completed as needed in the future.
- Drop South Wall kitchen outlets – after some discussion it was agreed upon that the outlets be dropped to two feet from the floor.
- Monuments will be 3' from flagpole and facing the Fire Station

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- Fire Station Signs – G. Burns reported that the signs are ordered and half payment of \$706.87 was issued on April 13, and signs will be arriving about the first week of May.
- There was discussion on the requirements regarding marking and color coding lines at the new fire station. It was noted that eight foot and below should be marked.

- P. Knoerl moved and K. Faasen supported to purchase Cellular Window Shades and Vertical Blinds from Lowe's for \$927.36. All Ayes **Motion Carried**
- Project Schedule - finish date will be approximately May 20, 2006
- Project is over budget by \$25,000.
- Sale of existing Fire Station – it was decided this will take place 15 days after taking occupancy at the New Fire Station. It was recommended the sale be completed by May 31, 2006

- Grand Opening Ceremony – Fire Chief, L. Kirkbride reported on the agenda of events that will be taking place.
- Lowering the No Parking Signs at Grattan Bar - F. Force reported that the Kent County Road Commission does not like to lower signs because they get stolen.
- Kurt Fassen mentioned we can put a Dry Hydrant at the racetrack in their pond.
- The furniture and appliances purchased for the New Fire Station in storage have insurance on them.

Next Meeting - Wednesday, May 31, 2006 at the New Fire Station

Adjournment - S. Vaughan adjourned meeting at 8:31 p.m.

Respectfully Submitted,



Monica Burt,
Recording Secretary