

DRAFT 1-28-09
APPROVED 2-25-9

**GRATTAN TOWNSHIP
FIRE ADMINISTRATIVE & SAFETY COMMITTEE
REGULAR MEETING
JANUARY 28, 2009**

The meeting was called to order at 1925hrs by Vice-Chairman Steve Christians, followed by the Pledge of Allegiance.

Members present: Steve Christians, Ken Brandes, Gloria Burns, Scott Vaughan (7:45pm) and Shari Miller, alternate.

Member absent: Paul Knoerl

Supervisor Frank Force was also present, along with Ann and Art Ward.

Shari read the FASC minutes from December 2008; Gloria made a motion to accept the amended minutes, second by Steve. All ayes. Motion accepted.

Agenda- Gloria made a motion to amend the agenda by adding to New Business: Background checks and Ken would like to add door sensors, second by Ken. All ayes. Agenda accepted.

GTFD monthly report made by Ken.
GTFD Budget update- not available for review.

Hearing of the Public-Art Ward stated that the snow plowing service leaves snow in front of the doors when plowing. Frank stated he will check the contract.

OLD BUSINESS

1. ISO Evaluation and Rating- The library has been started, the SOG's are being reviewed in book form. There will be a master copy and a back up disk. The FASC recognized Ann Ward for her hard work and dedication for putting in countless hours of work for the SOG's. Vice Chair Steve stated he would like to work on outstanding workmanship award and the outstanding performances for our fire fighters to be recognized and commended.
2. Well and Hydrant- A check valve needs to be installed as well as an on/off switch. The FASC was given a letter from the Kent County Health Department dated January 23, 2009.
3. Smoke Detectors- Ann said there are many surrounding areas that will not be participating if the smoke alarm program, so there is a large are that can be covered however there are limited detectors available to install. The detectors are smoke and carbon monoxide.
4. Pizza fundraiser – no updated totals to report

5. Fitness program- Data is still being gathered.
6. HazMat- The proposed ordinance is still being studied and data being gathered.
7. Knox-box- This key box will be for commercial buildings in the Township in case of an emergency. More discussion will be done at the next FASC meeting in February.

NEW BUSINESS

1. Interview new members- no one for this meeting.
2. Election of officers for the FASC.

The Chairman, Vice-Chairman and Secretary positions for 2009 are as follows

Position for Chairman: Shari moved to nominate Scott by acclamation, Scott accepts the position.

Position for Vice-Chair: Gloria moved to nominate Steve by acclamation, Steve accepts the position.

Position for Secretary: Steve moved to nominate Shari as secretary by acclamation, Shari accepts the position.

3. Background Checks-Gloria stated she would like to discuss background checks for prospective fire fighters. Gloria motions to table the discussion to the next meeting, second by Shari. All ayes. Motion accepted.

4. Door Sensors- Sensors are needed for the over head doors in the bay. There are 5 doors that will need sensors installed. Shari moved to table to discussion to the next FASC meeting, second by Steve. All ayes. Motion tabled.

Next meeting: February 25, 2009 at 1900hrs
Adjourned at 2020hrs

Respectfully Submitted,

Shari Miller, FASC recording secretary