

Draft: 4-28-10
Approved: 6-30-10

GRATTAN TOWNSHIP
Fire Administrative & Safety Committee
April 28, 2010
Meeting Minutes

Call to Order

Chairman, Steve Christians called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Roll Call

Mary Kay Groening read the roll call out loud. Members present: Steve Christians, Gloria Burns, Shari Miller, Ken Brandes, Mary Kay Groening. Members Absent: Paul Knoerl (volunteer excused), Scott Vaughan (military leave)

Also attending the meeting: Frank Force, Lou Kirkbride and Kim Christians

Approval of the Agenda

Shari Miller added item B under New Business: Corner of Old Belding Rd & Lessiter. Mary Kay Groening added item C under New Business: Suggestion regarding frequency of meetings. Motion by Gloria Burns to accept Agenda as amended and seconded by Shari Miller. All Ayes. Motion carried.

Review and Approval of March 24, 2010 Minutes

Secretary, Mary Kay Groening read minutes from last meeting out loud. Motion to accept March minutes as presented made by Gloria Burns and Ken Brandes seconded to approve the minutes. All Ayes. Motion carried.

GTFD Report

Ken Brandes read report from Grattan Fire Department out loud.

Hearing of the Public

Frank Force updated committee on the Byrne property issue of the old school house at 12503 5 Mile Rd. He mentioned that a citation was being issued and the township is waiting for a court date.

Old Business

1. ISO: Lou Kirkbride reported they are still working on water supply issues, including Dry Hydrants, portable pump
2. Fund Raiser: Ken Brandes mentioned that a sign has been acquired for the pancake breakfast promotion.

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3. Radio Dispatch: Steve Christians said he thought that Grand Rapids was going with Kent County central dispatch.
4. FEMA Grant Update: 2010 Grant is requesting turn out gear
5. Lincoln Lake Corridor: Steve Christians read his letter to the Kent County Road Commission regarding the dangerous issues of concern with traffic on Lincoln Lake. He suggested he would email the letter to Secretary, Mary Kay Groening, to be put on township letterhead and sent to Tim Haagsma and Gary Rolls.
6. Fire Chief/firefighter qualifications (job descriptions): Steve Christians said he would email the information he has on the job descriptions to Mary Kay Groening to have her put it into Word format for him.

New Business:

Being paid yearly: There was a brief discussion on this. Shari Miller suggested that FASC board members could be paid quarterly. Frank Force said that whatever is decided that it would need to be set up through the Clerk's office. It was decided that this issue would be left up to the board.

Intersection of Old Belding Road & Lessiter: Shari Miller discussed the intersection of Lessiter and Old Belding Road and the danger of the trees/shrub foliage that was blocking the view of cars approaching Old Belding Road from Lessiter. Mary Kay Groening also mentioned that it is very difficult to see if there is traffic coming from the right/west. Cars turning on to Lessiter from the west, often cut the corner. Frank Force would send an email to the county on this issue.

Frequency of Meetings: Mary Kay Groening made a suggestion to have the township board amend the wording of the FASC Bylaws that would allow fewer meetings during the year. She mentioned that since the FASC is not a decision making board and because we are an advisory board similar to the Sewer Advisory Board, that the FASC consider having the Grattan Board amend the FASC Bylaws to read like the Bylaws for the Sewer Advisory Committee that were approved at the last Board Meeting. Mary Kay read the SAC approved bylaws section under "Meetings" out loud "Meetings of the Committee shall be held monthly, at the Grattan Township Hall, or at such frequency or on such other days as may be necessary in order for the Committee to carry out its responsibilities effectively." It was discussed among the members as a positive suggestion. A motion was made by Mary Kay Groening to request that the Township Board amend the FASC Bylaws meeting frequency and seconded by Gloria Burns. All Ayes. Motion carried.

Next Meeting: May 26, 2010 unless Steve Christians notifies members otherwise.

Steve Christians declared the Meeting Adjourned: 7:44 p.m.